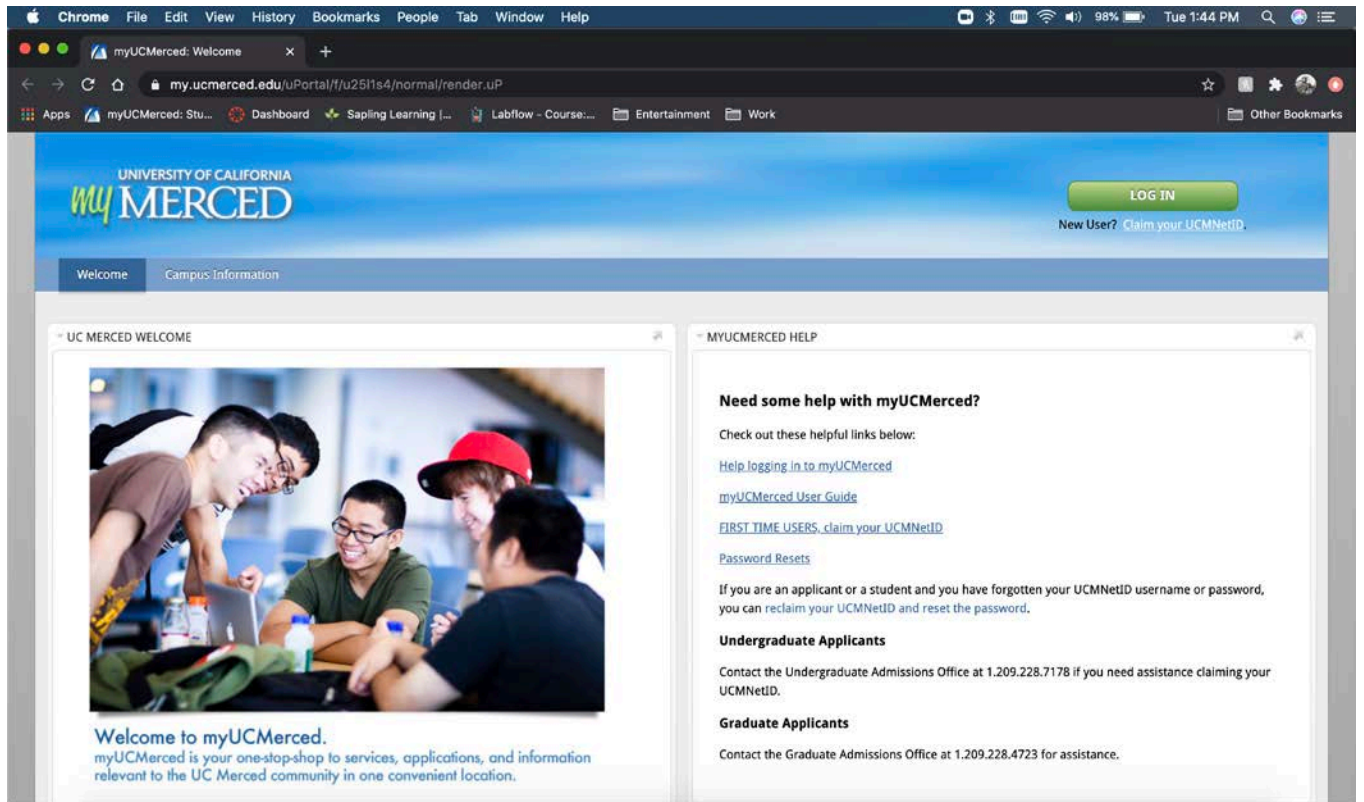



# Changing your Addresses on your Student Portal

## 1. Go to my.ucmerced.edu and click the “Log in” button.



The screenshot shows a web browser window displaying the myUCMerced website. The browser's address bar shows the URL [my.ucmerced.edu/uPortal/f/u251ts4/normal/render.uP](https://my.ucmerced.edu/uPortal/f/u251ts4/normal/render.uP). The website header features the University of California myUCMerced logo on the left and a green "LOG IN" button on the right, with a link for "New User? Claim your UCMNetID." below it. A navigation bar contains "Welcome" and "Campus Information" tabs. The main content area is divided into two panels: "UC MERCED WELCOME" and "MYUCMERCED HELP".

**UC MERCED WELCOME**



**Welcome to myUCMerced.**  
myUCMerced is your one-stop-shop to services, applications, and information relevant to the UC Merced community in one convenient location.

**MYUCMERCED HELP**

**Need some help with myUCMerced?**

Check out these helpful links below:

- [Help logging in to myUCMerced](#)
- [myUCMerced User Guide](#)
- [FIRST TIME USERS, claim your UCMNetID](#)
- [Password Resets](#)

If you are an applicant or a student and you have forgotten your UCMNetID username or password, you can reclaim your UCMNetID and reset the password.

**Undergraduate Applicants**

Contact the Undergraduate Admissions Office at 1.209.228.7178 if you need assistance claiming your UCMNetID.

**Graduate Applicants**

Contact the Graduate Admissions Office at 1.209.228.4723 for assistance.

## 2. Sign into your with UCM Net ID

Web Login Service

shib.ucmerced.edu/idp/profile/SAML2/Redirect/SSO?execution=e1s1

UNIVERSITY OF CALIFORNIA MERCED SINGLE SIGN ON

**Sign On**

UCMNETID:

PASSWORD:

Warn me before logging me into other sites

[Forget Password? click here](#)

For security reasons, please Log Out and Exit your web browser when you are done accessing services that require authentication!

Be wary of any program or web page that asks you for your UCMNetID and password. UC Merced Web Pages that ask you for your UCMNet ID and password will generally have URLs that begin with "https://www.ucmerced.edu". In addition, your browser should visually indicate that you are accessing a secure page.

**TWO-FACTOR AUTHENTICATION IS NOW MANDATORY**

[CLICK HERE FOR STEP-BY-STEP ENROLLMENT HELP](#)

**TWO-FACTOR AUTHENTICATION IS NOW MANDATORY**

[CLICK HERE FOR STEP-BY-STEP ENROLLMENT HELP](#)

### 3. Click on the “myPersonalInfo” Tab.

The screenshot shows the myUCMerced website interface. At the top, there is a navigation bar with the University of California Merced logo and several utility icons (CatCourses, Webmail, myBox). Below this is a secondary navigation bar with tabs for Welcome, Campus, My Courses, WebMail, Academics, myTools, and Training. A third navigation bar shows 'Students', 'Alumni', and 'Employees' tabs, with 'Students' selected. The main content area is divided into several sections:

- 0365 WEBMAIL:** A section for accessing webmail.
- ANNOUNCEMENTS:** A section for campus announcements.
- MY CHECKLIST:** A section titled "Student Checklist" with a "Your student ID:" field. It includes a note about requirements and a table with columns: Requirement, Status, Submit Online, Office, Academic Year, and Deadline. Below the table are expandable sections for "Completed items" and "Legend".
- MYSTUDYABROAD:** A section for international affairs study abroad programs.
- STUDENT SERVICES:** A vertical menu on the left containing links to myGraduateAdmissions, myDegreePath, myBill, myFinancialAid, myHousing, myPersonalInfo (circled in red), Text Message Opt-In, and myBioDemographics.
- STUDENTS FIRST:** A section for contacting the Students First Center.

**4. The mailing address is the address in which you want your mail to be sent to. The physical residence is the address in which you are living at or your permanent address.**

**\*Note: It is very important to change your address if you have moved. If you have previously lived on campus and have moved off campus make sure you have updated that in your info.**

The screenshot shows the 'UCM IDM Admin: Personal Info' page in a Chrome browser. The page header includes the University of California Merced logo and 'Identity Management'. Below the header is a navigation bar with 'Home', 'Administration', and 'My Account' links, and a 'Logout' button. The main content area is titled 'Addresses' and contains three tables: 'Addresses', 'Email Addresses', and 'Phone Numbers'. Each table has an 'Add...' button in the top right corner. The 'Addresses' table has columns for Type, Street, City, State, and Zip Code. The 'Email Addresses' table has columns for Type, Email Address, and UCM Alert. The 'Phone Numbers' table has columns for Type, Number, and UCM Alert. All data fields in the tables are redacted with black bars.

Type	Street	City, State	Zip Code
<input checked="" type="checkbox"/> * Mailing Address	[REDACTED]	[REDACTED]	[REDACTED]
<input checked="" type="checkbox"/> * Physical Residence	[REDACTED]	[REDACTED]	[REDACTED]

Type	Email Address	UCM Alert
<input checked="" type="checkbox"/> External	[REDACTED]	No
<input checked="" type="checkbox"/> * UC Merced	[REDACTED]	Yes

Type	Number	UCM Alert
<input checked="" type="checkbox"/> Cell Phone	[REDACTED]	No
<input checked="" type="checkbox"/> Other	[REDACTED]	No

Emergency Contacts [Add...](#)