

# RESIDENT CHECKLIST

	Apartment 1	Apartment 2	Apartment 3
<b>Property Name</b>			
<b>Lease</b>			
Rent?			
Late Charge for paying rent after due date?			
Can rent be increased?			
Length of lease? Is it negotiable?			
Is an advance notice needed to end the lease?			
Requirement for full refund of security deposit?			
Is subleasing allowed? Conditions?			
Who pays for water? Sewage? Electric? Garbage?			
What are rules and regulations for residents?			
Nonrefundable cleaning fee or other charges?			
Is there a limit on the number occupants?			
Are there pets allowed? Pet deposit? Refundable?			
Is cable or internet included?			
<b>BE SURE TO OBTAIN A COPY OF THE LEASE</b>			
<b>Security</b>			
Does the building or unit have a security system?			
Working smoke alarm? Carbon monoxide detector?			
Adequate outdoor lighting?			
Does the front door have a deadbolt?			
What happens if the key is lost?			
Is there a peephole?			
<b>Fixtures</b>			
Is the refrigerator clean and working in condition?			
Is the heating system in working condition? (gas or electric)			
Carpet/ wood/ tile floor? Good condition?			
Do the fixtures, i.e. faucets, toilets, drains and drain stoppers work?			
How many windows? Working locks?			
Is there a working doorbell?			
<b>Amenities</b>			
Is there an ample study room for all occupants?			
Sufficient closet space?			
Private yard? Maintained by?			
Air conditioning?			
Are ceiling fans provided? If not, are you allowed to install one?			
Is the apartment furnished? If not will all your furniture fit?			
Does the complex have private recreational facilities?			
How far away are grocery and convenience stores?			