

# Academic Year 2022- 2023 Contract Signing Process

Students under 18 need a  
parental/guardian proxy signature

Once your application has been accepted, your application homepage will look like this

Select "Sign Housing Contract Here" to begin the signing process

## Additional Forms and Actions

In this section you will find additional items to complete such as supplemental applications. You will be contacted when there are new items added to be completed.

### GradGuard Renter's Insurance

GradGuard Renter's Insurance Decision:

Change your mind? Change your decision [here](#)

### Housing Contract (Required)

Good news! You have been offered a housing contract for Academic Year 2022-2023. You still need to sign your housing contract. Once the contract is signed, you will be responsible for any cancellation fees outlined in the contract.

If you are under the age of 18, your parent or guardian will need to sign the contract online or by mail.

[Sign Housing Contract Here](#)

# Pesticide Notice

## Pesticide Notice

(Section 8538)

\*Pesticides are the products Bob's Community Pest Control utilizes to control the target pests listed on the original agreement. Our purpose is to ensure a healthier environment by eliminating disease carrying insects and rodents, thereby contributing to the health and welfare of our community. Below is a list of active ingredients which can range from simple and baits to more technical termiticides or rodenticides:

Abamectin, Acephate, Allethrin, Aminopyridine, Amorphous Silica Gel, Bifenthrin, Boric Acid, Brodifacoum, Bromadiolone, Bromethaline, Carbaryl, Chlorofenapyr, Chlorophacinone, Cholecalciferol, Cyfluthrin, Cypermethrin, D-Trans Allenthrin, Deltamethrin, Diazimon-Diethyl-Phosphorothiate, Esfenvalerate, Fenvalerate, Fipronil, FluvalinateHexa-Hydroxil, Hydromethylnon, Hydroplane, Hydroprene, Imidac-Ioprid, IndoxacarbIsovalerylLambda Cyhalothrone, Metarhizium, Buttoned, Permethrin, Piperonyloctylbycycloheptene, Piraproxin, Phenothrin, Polybutene, Propetamphos, Propoxur, Pyrethrins, Pyridine, Resmethrin, Spinocid, Sulfuramid or Tetramethrin.

State law requires that you be given the following information: CAUTION: PESTICIDES ARE TOXIC CHEMICALS. Structural pest Control operators are licensed and regulated by the Structural Pest Control Board, and apply pesticides which are registered and approved for use by the California Department of Food and Agriculture and the United States Environmental Protection Agency. Registration is granted when the state finds that based on existing scientific evidence there are no appreciable risks if proper use conditions are followed or the risks outweighed by the benefits. The degree of risk depends upon the degree of exposure, therefore exposure should be minimized.

If you are UNDER 18, you will need a parent/guardian proxy signature

## Proxy Agreement

Our records indicate you are currently under the age of 18. You will need to identify a parent or legal guardian 18 years or older who can sign the contract on your behalf. This person is called the "Proxy" in our signature process.

As the student, you will be responsible for all fees. The parent or guardian proxy is billed for housing and meal fees.

ADD

First Name	Last Name	Email	Relationship	Expiry Date	Completed Date
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SAVE & CONTINUE

# Proxy Form

## Proxy Form

Name First

Name Last

Email

Relationship

Proxy PIN (4 digit number)

Once you've set up a proxy signer, your page will now look like this

Because you are under the age of 18, you will need a parent or legal gaurdian to sign your housing contract. Please add at least one parent or legal guardian below who can electronically sign your housing contract. They will receive an e-mail with a link to sign the contract online. Once they have signed the contract, your housing status will be updated to Contract Signed.

If you do not have a parent or guadian with access to sign the contract online, please download a copy of the contract and mail a signed copy to:

Housing Services  
Housing Contracts  
5400 N. Lake Rd.  
Merced, CA 95340

[Click here to download the housing contract](#)

ADD PARENT/GUARDIAN SIGNER

First Name	Last Name	Email	Relationship	Expiry Date	Completed Date	Delete	Refresh
Housing	Services	housing@ucmerced.edu	Other			<input type="button" value="DELETE"/>	<input type="button" value="RESEND"/>

Your proxy will receive an email asking them to sign the contract.

## Proxy Email



Housing Services  
Tue 3/15/2022 4:11 PM  
To: UCM Housing



Hello Housing Services,

Training Student 5 has listed you as a parent/guardian on the UC Merced Housing Application. Because this individual is under 18, the electronic signature of a parent or guardian is needed to complete the on-campus housing contract. Please use the link below to read and electronically sign the housing contract.

Name First: **Housing** Name Last: **Services** Email: **housing@ucmerced.edu** Relationship: **Other** PIN NUMBER: **1234**

[Please click to go to the application](#)

If you have any questions or problems with the process, please contact our office at [housing@ucmerced.edu](mailto:housing@ucmerced.edu) or (209) 228-2293.

Thank you,  
Housing Services  
Univeristy of California, Merced

[Reply](#) | [Forward](#)

Your proxy will need to fill out their details as listed in the email they received

Name First

Housing

Name Last

Services

Email

housing@ucmerced.edu

Relationship

Other



Proxy PIN (4 digit number)

1234



Your proxy will need to read over and sign the housing contract for you to continue

## Please Review Contract and Select "Save & Continue" to Accept

Microsoft Word - 2020... 1 / 12 | - 56% + | [Icons]

UNIVERSITY OF CALIFORNIA, MERCED  
2022-2023 Housing Contract

The resident who has signed this contract, hereinafter called "RESIDENT," and the Regents of the University of California, hereinafter called the "UNIVERSITY," enter into this contract upon the following terms and conditions. This contract is not transferable and may not be sold or reassigned.

1. ELIGIBILITY  
RESIDENT must be a regularly enrolled full-time student at the University of California, Merced for the term of this contract. RESIDENT's inability to meet eligibility requirements may be grounds for termination of this contract and does not act as a waiver of any sums due under this contract.

2. TERM OF CONTRACT

Contracts accepted for the fall semester shall be for the period of August 20, 2022 until December 17, 2022. Contracts accepted for the spring semester shall be for the period of January 15, 2023 until May 13, 2023. RESIDENT is held financially liable for the entire term of the contract as defined in the section 2a. RESIDENTs must check out of the residence halls within 24 hours of their last final or by the dates and times listed in section 2a.

a. Period of Residence: The UNIVERSITY will furnish the RESIDENT a room in a residence hall and will open and close the residence halls according to the following schedule:

Academic Year Contract

	Residence Halls Opens	Instruction Begins	Residence Halls Close

Please enter your full legal name as your electronic signature.

Housing Services

SAVE & CONTINUE

Now that your contract has been signed by your proxy, you are able to proceed through the contract

## Housing Contract Signed

The contract has been successfully signed.

The Housing Handbook is a useful resource with on-campus resident policies and resources

It can be found online at: [Housing Handbook](#)

## Housing Handbook and Policies

A complete listing of all policies is included in the Housing Handbook that residents receive at move-in and is available online. All residents are required to read and comply with the handbook policies.

[Click to View Handbook](#)

My checking below, you are acknowledging your responsibility to read and adhere to the Housing & Residence Life policies listed in the handbook linked above.

Handbook Agreement:



Residents are given a room key and CatCard access for their assigned dorm.

Lost keys incur a \$100 replacement fee

## Keys and Access

### Lock Outs

- On-campus: First five (5) lockouts are free. There is a \$25.00 fee for all additional lockouts.
- You have 30 minutes to return your temporary key to the Valley Terrace Center Residence Education Service Desk.
- If key is not returned within three (3) days, we will initiate re-keying and you will be charged a \$100.

### Lost Keys

- Report lost key to the Valley Terrace Center Residence Education Service Desk IMMEDIATELY. Your room and/or suite/apartment will be re-keyed within 24 hours and you will be charged.
- All lost keys will incur a \$100 charge to your student account.
- Once room / suite is re-keyed, the charge will not be waived or refunded.
- If your key is stolen, you must file a report with the UCMerced Police Department. The charge will only be waived after you provide the Valley Terrace Center Residence Education Service Desk with the police report number within 72 hours. The fee will be waived on a one time basis.

### Key and CatCard Usage

- To protect you, your personal belongings, and that of your roommate/suitemates, your CatCard and/or key may not be loaned or given to another person.
- Residents are expected to lock their doors and carry keys and card with them when not in their room.
- Do not put any holes or otherwise damage your CatCard as it may disable the electronics inside.
- Residents and guests are expected to carry their official identification such as a Driver's License, State ID or UC Merced CatCard on them at all times, and to show it to university personnel upon request. For security purposes, do not loan your CatCard to others. Report a lost or stolen CatCard to the CatCard Office immediately by emailing [catcard@ucmerced.edu](mailto:catcard@ucmerced.edu) or call 209-228-2298. The use of another student's identification is prohibited.

Please enter your full name below to indicate you have read and understand the key policies explained above.

Signature:

Residents are responsible for maintaining their room and reporting any problems

## Room Condition

You are responsible for reporting problems in their their room in a timely manner. You must complete a Room Condition Report on this portal within 72 hours of moving in, noting any damages to your room / suite / apartment.

If there are problems during the year, please submit a Work Order as soon as possible:  
<https://jcifmaz.swgasp.com/QFMLiveJCIMerced> (use guest log in).

The University assumes no responsibility for the loss, theft, damage, or destruction of personal property in the your room/suite or any other location on University property. The University of California recommends that you consider purchasing renters insurance. If you decided to go with GradGuard, you will be billed separately from your student account and must pay that balance for your coverage to be active. Please learn more about Grad Guard, how to enroll and cancel here: <https://housing.ucmerced.edu/current-residents/contracts-policies/renters-insurance>

I understand that I am responsible for submitting my room condition report within 72 hours of move-in.



PRINT THIS PAGE

NEXT PAGE

All on-campus residents are required to have a meal plan

## 2022 - 2023 Meal Plan Options

Meal Plan Name	Academic Year Price	Semester Price	CAT Dollars Per Semester	Meals
U085	\$4,830	\$2,415	\$85	Unlimited Swipes
U250	\$5,177	\$2,589	\$250	Unlimited Swipes
U400	\$5,492	\$2,746	\$400	Unlimited Swipes
U500	\$5,702	\$2,851	\$500	Unlimited Swipes
U600	\$5,912	\$2,956	\$600	Unlimited Swipes




Academic Year 2022-2023:

SAVE & CONTINUE

Residents may opt to have college renter's insurance, provided by GradGuard



As noted in your housing contract, UC Merced does not assume any financial responsibility for the personal property of students. We strongly recommend that **all students** obtain renters insurance prior to move in. Here are some scenarios in which renters insurance can help:

-  You leave your laptop in the library unattended as you grab lunch, to later find that it was stolen.
-  You return to the residence halls after class, to find that someone accidentally caused a fire on your floor and the smoke ruined all of your clothes, books and bedding.
-  You accidentally hang your clothes on the sprinkler head. Water damage destroys your stuff and the belongings of other residents on your floor.

We have partnered with GradGuard, which offers a College Renters Insurance Plan that is specifically designed for students. Please continue to the next step to learn more and indicate your renters insurance preference.

Please continue to the next step to indicate your renter's insurance preference.

[CONTINUE TO NEXT STEP](#)

GradGuard  
subscriptions can be  
paid on a monthly basis  
and be cancelled at any  
point in time

If you are interested, we can start your GradGuard enrollment today.  
Just confirm some quick details and we will take care of the rest.

Property Coverage: ⓘ	<b>\$5,000</b>	08/20/2022 ⓘ
Liability Coverage: ⓘ	<b>\$100,000</b>	Coverage Start Date
Deductible: ⓘ	<b>\$100</b>	Training Student 5
Earthquake Coverage: ⓘ	<input checked="" type="checkbox"/>	First Name Last Name
\$23.28/ year		student@ucmerced.edu
		Email Address
		209-228-2293
		Contact Number

**\$165.40**  
/year

**START MY GRADGUARD ENROLLMENT**



Students can still  
opt in  
to GradGuard at a  
later point in time

### **You have declined renter's insurance from GradGuard**

While renters insurance is not required, the institution does strongly recommend that students obtain renters insurance coverage prior to move in.

If you would like to reconsider GradGuard, please visit [GradGuard.com](https://gradguard.com) to learn more, explore different coverage options and chat with one of their live agents.

SAVE & CONTINUE

You have now  
completed and signed  
your Academic Year  
2022-2023 Housing  
Contract!

### **GradGuard Renter's Insurance**

GradGuard Renter's Insurance Decision: Cancel

Change your mind? Change your decision [here](#)

### **Meal Plan Selection (Complete)**

You have selected a meal plan for the upcoming year.

**Your current meal plan:** U085

### **Submit Application (Step 1 of 2 Complete)**

You submitted your application on 03/15/2022.

### **Housing Contract (Step 2 of 2 Complete)**

Your Housing & Residence Life contract was signed on 03/15/2022.

[Click to view contract.](#)

[Repeat Contract Signing](#)